

CARL ALBERT STATE COLLEGE REGENTS MEETING  
September 17, 2007~ 1:00 P.M.  
F. L. HOLTON BUSINESS CENTER – REGENTS ROOM  
POTEAU, OKLAHOMA

**AGENDA**

**A. OPENING OF MEETING**

1. CALL TO ORDER
2. INVOCATION
3. ROLL CALL
4. ANNOUNCEMENTS AND INTRODUCTIONS

**B. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent consists of the discussion, consideration, and approval of the following items:**

1. MINUTES OF THE REGULAR BOARD MEETING OF JULY 16, 2007
2. FINANCIAL REPORT - JULY AND AUGUST
3. INTERNAL AUDIT - JULY AND AUGUST  
*\*Plan of Work for 2007-2008 - Joey Riggs*
4. KERR CONFERENCE CENTER REPORT – JULY AND AUGUST
5. CASC FOOD SERVICE REPORT – JULY AND AUGUST

**C. REPORTS**

1. CORRESPONDENCE
2. PRESENTATION AND VOTE ON EXTERNAL AUDIT REPORT - Hinkle & Company, PLLC
3. PRELIMINARY ENROLLMENT REPORT – *Kathy Harrell*
4. DISCUSSION OF MED-TEC PROGRAM – *Abbie Bailey*
5. CONSTRUCTION REPORT – *Garry Ivey*
6. PRESIDENT'S REPORT – *President Brandon R. Webb*

**D. BIDS/PURCHASES**

**E. EXECUTIVE SESSION**

1. CONSIDERATION AND VOTE TO CONVENE IN EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL AND PERSONNEL MATTERS PURSUANT TO OKLAHOMA STATUTE 25, SECTION 307(B) (1) & (7)
2. CONSIDERATION AND VOTE TO RECONVENE IN OPEN SESSION
3. CONSIDERATION AND VOTE ON NEW HIRES
  - a.) Ramona Buckner – Upward Bound Coordinator
  - b.) Gary Gillham – Janitor for Poteau Campus
  - c.) James Dan Falkner – Temporary Associate Faculty/Instrumental Music Instructor
  - d.) Amanda Billings - Financial Aid Clerk
  - e.) Michelle Edwards - Guidance Specialist for Educational Talent Search~Sallisaw campus
4. CONSIDERATION AND VOTE FOR CHANGE OF STATUS  
Jay Falkner –University Center Director
5. CONSIDERATION AND VOTE FOR ADDED DUTY
  - a.) Tommy Smith – Oversight of computer labs
  - b.) Mike Riley – Concurrent enrollment
  - c.) Bill Day – Oversight of Carl Albert Auditorium
6. CONSIDERATION AND VOTE ON RESIGNATIONS  
JoAnn Elbon

**F. NEW BUSINESS - ITEMS UNFORESEEN AT TIME OF AGENDA POSTING**

1. CONSIDERATION AND VOTE ON NEW BUSINESS

**G. AJOURNMENT**

1. CONSIDERATION AND VOTE TO ADJOURN  
*\*Next scheduled meeting is October 15, 2007 @ CASC Sallisaw*