

CASC Adjunct Instructor E-mail application

Electronic communication is provided for academic programs and college operations. Incidental personal use is tolerated; however, for extensive or recurring communication not related to college purposes, you should use non-college resources.

Use caution when utilizing e-mail. The Internet is not a secure environment. As pointed out by other universities, "The privacy of electronic mail is somewhere between that of a letter and a postcard." CASC also reserves the right to copy and examine any files or information resident on CASC systems, including the OneNet hub equipment, email server and web server. It is not the intention of CASC to actively monitor electronic communication; however, all forms of electronic communication are subject to the CASC code of computer conduct

(<http://www.carlalbert.edu/telecommunications/index.htm>).

I agree to the terms of this application

Applicants Signature _____	Printed Name _____
Phone _____	Desired email password _____ (5 characters min.)
Date _____	

Division Chairs

Please establish an email account for this adjunct instructor. I agree to keep the Telecommunications department informed of any change of employment status.

Division Chair Signature _____