



Application for ACADEMIC REPRIEVE

Students are responsible for understanding the guidelines and criteria for which Academic Reprieve is granted. CASC may *approve* one or two semesters for reprieve when criteria are met and *disapprove* when criteria are not met. Student may receive only one reprieve in an academic lifetime. Other colleges may/may not accept reprieves granted by CASC. All courses and grades remain in the Cumulative GPA, but are removed from the Retention/Graduation GPAs. All grades in semester of reprieve are forgiven and may not be used to fulfill degree requirements. Grade(s) of "D" or "F" must be grades in the semester of reprieve.

Directions: Complete and return to the Office of Admissions with a copy of the academic transcript.

Student Information			
1	ID Numbers:	(Social-Security-Number)	(CASC ID #, if known)
		(first name)	(middle name) (last name)
2	Name:	(mailing address)	(city) (state) (zip code)
3	Address:	(day/work)	(home) (e-mail)
4	Contact Numbers:		
5	List those years/terms and college name of Reprieve request:	(Year)	(Semester) (College/Institution)
		1)	
		2)	
6	Write why you should receive this Renewal: (continue remarks on separate page if needed).	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> Student Signature _____ Date _____	

Office Use Only	
Criteria for Reprieve? <i>(Admissions Office completes section)</i>	<input type="checkbox"/> Is student <u>currently enrolled</u> with CASC? <input type="checkbox"/> Has <u>three years</u> elapse between today's date & semester of reprieve request? <input type="checkbox"/> Was at least <u>one grade</u> in the semester of reprieve a "D" or "F" grade? <input type="checkbox"/> Has <u>12 credit hours</u> been earned during this elapsed time? <input type="checkbox"/> Has a <u>2.0 GPA</u> been earned during this elapsed time? <input type="checkbox"/> Has a " <u>C</u> " grade or higher been earned during this elapsed time?
Documentation of Process	<input type="radio"/> Approved <input type="radio"/> Denied <hr/> <hr/> <hr/> <input type="radio"/> Transfer Entry <input type="radio"/> Transcript Note <input type="radio"/> Attribute <input type="radio"/> Letter to Student _____ <input type="radio"/> File: Student & Academic Forgiveness Rev (3/5/2009)