

Graduation Application

INSTRUCTIONS: Complete Application. Save to your hard-drive. Email/Attach File and send to admissions@carlalbert.edu .

Students will earn their degree when all courses required to earn that degree are completed and a minimum 2.00 GPA Ret/Grad is earned. It is important to pay your account balance and remove all HOLDS prior to receiving your diploma and official college transcript. --- All correspondence from the Registrar will be sent to student's EMAIL. (CASC and personal as specified below). Direct any questions to the Registrar, Office of Admissions, 918-647-1307.

Student Information: *(confirms name and address for diploma printing and mailing)*

CASC Student ID#: _____

First name: _____

Middle name: _____

Last name: _____

Suffix: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Cell phone number: _____

Email address: _____

Degree Information: *(confirms degree award intention and diploma printing and mailing)*

Graduation Semester/Year *(Check One)*: Spr 2020 Sum 2020 Fall 2020

Degree: _____

Major: _____

Program code: _____

Transcript Request: *(optional)* _____

Please know that you may request the Office of Admissions mail your official transcript to another college or employer after your degree is conferred. If so, then, complete the *Transcript Request* line with the College name, city, and state; or Agency Name with full address, city, state & zip code.



Signature: _____ Date: _____

For signature, type in your full name in the box above. Save Application to hard-drive. Email/Attach File to admissions@carlalbert.edu . Optional, fax to 918-647-1306

FOR OFFICE USE ONLY

APPROVE DENY Initials: _____ Date: _____

Comments:

List courses required to complete degree:

Mailing

Diploma