



## **Higher Education Emergency Relief “30-day Fund Report”** **Emergency Financial Aid Grants to Students**

1. Carl Albert State College acknowledges that the institution signed and returned to the Department the Certification and Agreement on April 13, 2020. The institution intends to use no less than 50% of the funds received under Section 18004(a) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. \$940,344
3. \$0 as of May 13, 2020
4. 930 Students eligible
5. No Students as of May 13, 2020
6. The institution used the following criteria to determine which students would receive funds, and the amount each student would receive.

### **Who was eligible:**

We identified students who were enrolled in at least 3 credit hours for Spring 2020 as of March 13, 2020 that were eligible to receive Title IV funds. We used a completed FAFSA to determine eligibility for the Title IV funds. Students who had not completed a FAFSA were given an opportunity to do so in order to become eligible for grant funds. We then removed all students that were enrolled in all online courses and fully online programs. They are not eligible to receive these funds according to federal guidelines.

### **How students were divided:**

We divided the eligible students into five categories based on the following factors:

1. Number of hours enrolled in for the spring semester.
2. Displacement from student residential housing.
3. Disruption of required coursework such as clinicals, internships, off-campus educational site visits, etc.
4. Amount of unmet need based on Title IV eligibility and funding.

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**Categories of funding:**

Category 1: \$350 – Three to five hours of enrollment

Category 2: \$550 – Six to eight hours of enrollment

Category 3: \$750 – Nine to eleven hours of enrollment

Category 4: \$950 – Twelve or more hours of enrollment and no additional factors

Category 5: \$1,100 – Twelve or more hours of enrollment and one or more additional factors

7. Instructions sent to students:

Greetings CASC Students,

As I know you are fully aware, this has been a trying time for our entire Viking Family. Please allow me to congratulate you on handling the many obstacles of the coronavirus pandemic with tenacity and determination. Fortunately, our institution has received support in the form of federal stimulus funds intended to help provide for the needs of our students.

CARES Act funding will be distributed as emergency grants to eligible CASC students whose lives and education have been impacted by the closing of our campuses and transition to fully online coursework. Following the federal guidelines for eligibility listed here: [https://www.nasfaa.org/covid19\\_heerf](https://www.nasfaa.org/covid19_heerf) and applying the institutional discretion over which students will receive HEERF-student share funds, CASC will base the eligibility and funding amounts on the following student criteria:

1. Total number of hours enrolled on March 13, 2020
2. Minimum enrollment of at least 3 hours on March 13, 2020
3. Enrollment in at least one on-campus class as of March 13, 2020
4. Met eligibility under Title IV which includes completing a FAFSA for 2019-20, as well as these other requirements: <https://studentaid.gov/understand-aid/eligibility/requirements-basic-eligibility-criteria>
5. Amount of unmet need based on Title IV eligibility and funding
6. Disruption of required coursework such as clinicals, internships, off-campus educational site visits, etc.
7. Displacement from student residential housing

Soon, we will notify eligible students through campus email regarding the grant amounts they are eligible to receive, providing they return the required form certifying their need, acceptance, and use of the funds. Please email any questions regarding this issue to: [stimulus@carlalbert.edu](mailto:stimulus@carlalbert.edu). Our campus community could not have survived such an unprecedented time without the positivity and determination of our student body. You should be commended for your strength. We look forward to continuing to serve you in the months ahead!

Best regards,



Dr. Jay Falkner  
President  
Carl Albert State College