



Work-Study Job Posting Request

Semester/Year: Fall: 2021 Spring: _____ Summer: _____

Type of WS: Federal Institutional

Department (Dept#): SSS (3-81004)

Campus: Poteau Sallisaw Off Campus

Building: Johnson Hall Office/Room #: 209

Job Duties/Responsibilities: Clerical duties as assigned by staff which could involve light to medium lifting and other duties as assigned.

Schedule: (Possible working hours)	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8-4:30	8-4:30	8-4:30	8-4:30	8-4:30	8-4:00	

Supervisor Name: Joanna Brown

Email: jmbrown@carlalbert.edu

Phone #: 918-647-1368

Other Information (if applicable): _____