



Work-Study Job Posting Request

Semester/Year: Fall: 2021 Spring: _____ Summer: _____

Type of WS: Federal Institutional

Department (Dept#): HPER (2110)

Campus: Poteau Sallisaw Off Campus

Building: Johnson Hall Office/Room #: 202

Job Duties/Responsibilities: These duties include filing, copying, answering the phone, running errands on campus, laundry, and basic office/PTA clinic cleaning.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Schedule: (Possible working hours)		Flexible w/ student schedule.	Flexible w/ student schedule.	Flexible w/ student schedule.	Flexible w/ student schedule.	Flexible w/ student schedule.	

Supervisor Name: Chelsie Barnes

Email: cjbarnes@carlalbert.edu

Phone #: 918-647-1347

Other Information (if applicable): _____