



Work-Study Job Posting Request

Semester/Year: Fall: 2022 Spring: 2023 Summer: 2023

Type of WS: Federal Institutional

Department (Dept#): Off Campus/Poteau Public Schools (3001)

Campus: Poteau Sallisaw Off Campus

Building: Poteau Primary and Upper Elementary Office/Room #: _____

Job Duties/Responsibilities: Working with students PreK-4th grade. Helping with crafts, stem exercises, Reading etc.

Schedule: (Possible working hours)	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		3:00 pm-5:30 pm	3:00 pm-5:30 pm	3:00 pm-5:30 pm	3:00 pm-5:30 pm	3:00 pm-5:30 pm	

Supervisor Name: Kim Allison

Email: Allisonk@poteau.k12.ok.us

Phone #: 918-413-5767

Other Information (if applicable): Summer work would be 8:00 a.m. - 3:00 p.m.