



Return this form to any of the following:

- Poteau: Hemphill Hall – HH102
- Sallisaw: Mayo – 8002
- Email: financialaid@carlalbert.edu
- Fax: 918-647-1227

Unusual Enrollment History Appeal Form

Student Name:	Student ID#:
Phone Number:	Date of Birth:

Due to the Department of Education’s efforts to prevent fraud and abuse in the Federal Pell Grant Program, they will identify students with an Unusual Enrollment History (UEH). An example of a UEH is one where the student attends an institution long enough to receive a Title IV refund, leaves without completing the enrollment period, enrolls at another institution, and repeats the pattern of remaining just long enough to receive another Title IV refund without having earned any academic credit.

To be considered for an appeal, you must:

- Complete the UEH Appeal Statement Form (**typed, signed, and dated**) that includes responses to both of the following:
 1. **Explain in detail the extenuating circumstances causing the transfer(s) between institutions.**
 2. **What has changed that will allow you to remain at our institution to complete your degree?**
- List **all** previously attended institutions below.

Name of Schools Attended	Transcripts submitted to CASC? YES or NO

Your appeal and academic history will be reviewed by a committee on the next scheduled appeal date and you will be notified of the committee’s decision through your CASC email account.

