



Work-Study Job Posting Request

Semester/Year: Fall: 2023 Spring: _____ Summer: _____

Type of WS: Federal Institutional

Department (Dept#): NEO/CASC Collaborative Project (1306)

Campus: Poteau Sallisaw Off Campus

Building: Hamilton Complex Office/Room #: 340

Job Duties/Responsibilities: Maintain inventory for the grant, assist with the development of student support resources, assist with gathering data for grant reporting assist with the lecture capture lab.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Schedule: (Possible working hours)		11:00 3:00	8:00 11:00	11:00 4:00	8:00 11:00		

Supervisor Name: Kyla Bailey

Email: kmbailey@carlalbert.edu

Phone #: 918-413-1288

Other Information (if applicable): Hours are flexible but need some mornings and some afternoons